



## Our Commitment to Privacy

The CWRT Congress respects the privacy of every visitor to our website. Your privacy is a priority, and we go to great lengths to protect it. This Privacy Policy describes how we collect and use information about our online visitors. We know you care about your information, and we want you to be fully informed about our practices.

This Policy may be changed or updated from time to time. By visiting the CWRT Congress at our website, you accept the practices described in this Policy.

### **The Data We Collect**

Our website provides convenient ways for you to access our services and learn about important CWRT Congress opportunities and events. We collect information about our online visitors both directly from our visitors and indirectly from other companies that provide data to us. We use this information to communicate with our supporters and clients and process their transactions. We do not sell it to other organizations.

When you use our website to make a financial contribution, register for a class or special event, or sign up to volunteer, we may ask you for your name, address, phone number(s), and other information relevant to the transaction. We will ask for standard credit card information when you make a financial donation, pay for a class, or make a purchase.

We obtain information about our online visitors from other sources as well. For example, we engage vendors that provide contact information and other data. We use this data to help us engage with people who may be interested in participating in CWRT Congress activities or contributing to the CWRT Congress mission.

We also collect non-personal information about our online visitors using “cookies”, pixels, web beacons, and other technologies that operate automatically when you visit our website. We use this information to give our website visitors a more relevant online experience and to help us make website improvements. The information helps us understand which parts of our website is the most popular, where our online visitors are going, and how long they spend there. If you do not want us to collect information using cookies, you can disable this function in your browser. If you block cookies from us, however, you may not be able to see personalized content and our website may not function optimally.

### **How We Secure Data**

We use a variety of security measures to protect your data. We maintain physical, electronic, and procedural safeguards to help prevent unauthorized access to and improper use of personally identifiable information.

We work with other companies to process credit card transactions. Those companies use encryption and other appropriate security measures. Those measures make it extremely difficult for anyone to intercept the credit card information you send on our behalf. No website or electronic data can ever be completely secure, but we are always working to maintain up-to-date and appropriate security mechanisms.

### **How We Use Your Information**

If you provide the CWRT Congress with personal information when you visit our website, we may use the information in our programs and activities. We may enter your information into one of our databases so we can contact you to obtain your input, provide information about our programs and events, request donations, or provide a more personalized online experience.

The CWRT Congress does not sell, trade, or share our donors' personally identifiable information with any other entity, except as described below. We do not send mailings to our donors on behalf of other organizations unless the donor has given us specific permission to do so.

On occasion, the CWRT Congress may share your information with our vendors and other partners that help us with our activities and programs. For example, we share information with vendors that help us fulfill orders, manage data, and process donations and credit card payments. These vendors are bound by strict confidentiality rules and are permitted to use the information only to support CWRT Congress operations. We also disclose information as required by law.

### **We Care About Doing It Right**

The CWRT Congress is committed to accuracy and precision in processing your information. We have procedures to check for errors, and our systems are periodically audited to make sure we process your information securely and accurately.

If you need to contact us to review your information or make corrections, please use ***this form***.

### **Contact Us About Privacy**

To let us know how you would like us to contact you, or to opt-out of receiving phone calls, e-mails, texts, or mail from the CWRT Congress, email the following addresses:

[customercare@cwrtcongress.org](mailto:customercare@cwrtcongress.org)

*Adopted 10/2/2020*